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Southwestern Wisconsin Regional Planning Commission Meeting

August 27, 2019
 Meeting Minutes

The regular meeting of the Southwestern Wisconsin Regional Planning Commission was held on Tuesday, August 27, 2019 in the upstairs conference room at the Iowa County Court House in Dodgeville, Wisconsin.

1. Call to Order and Roll Call

The meeting of the Southwestern Wisconsin Regional Planning Commission (SWWRPC) was called to order by Chair Kirkpatrick at 9:30 AM.

Grant	Bob Keeney	X
	Jerry Wehrle	X
	Eileen Nickels	Excused
Green	Art Carter	X
	Nathan Klassy	Excused
	John Waelti (Alt. for Mike Doyle)	X
Iowa	Carol Anderson	X
	John Meyers	X
	Todd Novak	Excused
Lafayette	Kriss Marion (Alt. for Jack Sauer)	X
	Tim McGettigan	X
	Raymond Spellman	X
Richland	Jeanetta Kirkpatrick, Chair	X
	Raymond Schmitz	X
	Melissa Luck	Excused
Others present for meeting:		
Troy Maggied, SWWRPC		Matt Honer, SWWRPC
Sonya Silvers, SWWRPC		Kate Koziol, SWWRPC
Steve Genoway, SWWPC		Jaclyn Essandoh, SWWRPC
Kristina Tranel, SWWPC		Annette McGettigan

2. Confirmation of Notice of Meeting

A copy of the press release was sent to the county clerks and media. Per SWWRPC By-Laws, a copy of the press release was sent to County Resource Agents at UW Extension as well as the offices of all legislators covering the five-county region. A copy was also provided to the commissioners in the meeting packet.

3. Approval/Amendment of Agenda

The agenda was distributed. There were no amendments to the posted agenda.

- *Motion to approve agenda – Meyers/McGettigan, Passed Unanimously*

4. Acceptance of Minutes of June 26, 2019

The minutes of the June 26, 2019 full commission meeting were distributed.

- *Motion to approve minutes of June 26, 2019 – McGettigan/Keeney, Passed Unanimously.*
Anderson abstained.

5. Financial Report

- Approval of bills and vouchers

Maggied presented the Treasurer’s Report with checks paid and received since June 26, 2019.

- *Motion to approve the Bills – Carter/Anderson, Passed Unanimously*

b. Review and Discussion of the 2019 Q2 Projected Financial Position

Maggied presented the Q2 Financial Position for 2019. He explained the statement of operations and balance sheet. On the balance sheet, he made note that 1038 Mound City RLF#1 is down to \$36,000, which reflects the efforts of SWWRPC in getting the money out to the communities. It was also noted that the staff car is nearly 100% depreciated. As of June 30th, the commission is 50% through the year and expenditures exceed revenues by \$9,580.00. Maggied noted that this may not account for all projected or contracted revenue. Lastly, commissioners were informed that the audit is still being finalized but should be complete within the month.

6. Program Reports

a. Programs, Projects, and Operational overview

The program report was presented for the period covering July and August.

b. Project Presentations

Maggied gave background information on how the contracts with Dodgeville and Richland County began. Koziol gave a small presentation on her work in Richland County since the contract started 2 years ago. As directed by the local funding partners, she has spent a great deal of time working to attract a grocery store to replace the one that closed two years ago in Richland Center. There have been great leaps in housing with a 45 unit apartment complex going in and talk of another complex in the future. There has been a map created that shows every buildable lot in the county, and which has been used to inform development decisions. Over the last 2 years the Chamber has also restarted in Richland and SWCAP is running an entrepreneur club that has been seeing a lot of activity. Kirkpatrick mentioned the contract was a great way to get Richland County re-engaged in economic development, and that they may add a full-time position for Economic Development in the future.

Genoway gave a brief outline of his work in Dodgeville over the last 18 months. Genoway being new to Dodgeville and the area, his first area of focus was to establish relationships with the locals, businesses, and coworkers. Once settled in, project development became the area of focus. The recent success was the Dodgeville Pop-up Town Square that provided activities and events for a week to the community. Genoway spends a lot of his time being a public advocate and focusing on the positives Dodgeville has to offer. He's also been in discussion with a workforce housing developer that wants to locate in the city.

c. WisDOT Rural Transportation Planning Work Plan

Maggied presented the WisDOT Rural Transportation Planning Work Plan for 2020 and discussion was about the proposed work included in this program. The Work Plan is submitted every year for DOT funding of approximately \$44,800.00 for SWWRPC, which requires a 10% local match. DOT requires a resolution from the Commission to complete this funding process.

- *Motion to approve the WisDOT Rural Transportation Planning Work Plan for 2020. – Anderson/Marion, Passed Unanimously*

7. Policies and Practices

a. Updating SWWRPC Commission By-laws

Maggied has been working on bringing SWWRPC By-laws up to date. He has gathered information and by-laws from other Wisconsin planning commissions for reference. He would like to add technology at meetings for those who cannot attend. After some discussion the Commission agreed this would be beneficial but not allowed at closed sessions. He requested we no longer notify legislators of commission meetings but rather post all agendas on our website. The commission also agreed.

Maggied will delete the by-law that states we need to change banks every two years and update sections in the by-laws that have changed in the past. Discussion was held on changing the terms of office for commissioner from 6 years to 2 or 4 years. The commission agreed it needs to stay uniform by the commission rather than set at the

County level and decided to leave it at the 6 years. Maggie also added language specifically permitting alternates at meetings, with prior notice.

Other changes include removing specific statute numbers that have changed, adding back in language on the position of vice-chairperson, removing requirements for the treasurer to be bonded, removing language related to polling members, removing specific language to revolving loan funds, and explicitly providing the executive director with the authority to sign contracts contingent upon cc'ing the chair.

c. Revise membership composition of the commission from governor appointees to county appointees
Discussion was held on revising commissioner appointments from governor appointees to county appointees. There were concerns that arose and the commission would like approval from the county level before approval by the commission. The executive committee will write a clean explanation and present at the next full commission meeting October 22, 2019.

- *Motion to postpone this action and action to update to the by-laws until the next full commission meeting, and have the executive committee take this up in September – Keeney/Carter, opposed Kirkpatrick/McGettigan. Motion passed.*

8. General Commission Business

Marion handed out posters to commissioners for the SWCAP Gala and asked them to help get the information out. The gala is a fundraiser to benefit farmer suicide prevention. This will be held at Deer Valley Lodge on October 24th and provide education, entertainment, and appetizers.

Wehrle handed out a progress update from the Portage County Prosperity 2040 and gave an overview of the project.

8. Adjourn

- *Motion to adjourn the meeting at 11:28 a.m. – Meyers/Marion, Passed Unanimously.*