

SOUTH CENTRAL WISCONSIN RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818
 Harvey Kubly, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220
 MEMBER COUNTIES: DANE • GREEN

**Wednesday, February, 6th, 2018, 2:00 PM, Verona Public Library Fitchburg DNR Facility,
 Conference Room, 500 Silent St., Verona, WI 53593**

1. 2:00 Call to Order – Harvey Kubly, Chair

2. Roll Call. Establishment of Quorum – Matthew Honer, SCWRTC Administrator

	Commission members present for all/part of meeting:		Others present for all/part of meeting:
Dane County	Jay Allen	<i>absent</i>	<ul style="list-style-type: none"> • Matthew Honer - Admin. SCWRTC • Eileen Brownlee, Julia Potter – Boardman Clark • Kim Tollers, Rich Kedzior – WisDOT • Katheryn Gehrke – WIDNR • Dan O’Callaghan, Brian Munson – Steve Brown Apartments. • Christy Bachman – City of Madison
	Chris James	<i>X</i>	
	Roger Hillebrand, <i>Vice Chair</i>	<i>absent</i>	
Green County	Harvey Kubly, <i>Chair</i>	<i>X</i>	
	Oscar Olson, <i>Secretary</i>	<i>excused</i>	
	Paul Beach, <i>Treasurer</i>	<i>X</i>	

3. Action Item. Certification of Meeting’s Public Notice – Prepared by Honer

Honer stated that the agendas, cancellations, rescheduled agendas, and amended agendas were sent to the clerks and we received confirmation of posting.

- *Motion to approve certification of meeting – James/Beach. Passed Unanimously*

4. Action Item. Approval of Agenda – Prepared by Honer

- *Motion to approve agenda – James/Beach. Passed Unanimously*

5. Action Item. Approval of draft October 2018 meeting minutes – Prepared by Honer.

- *Motion to approve October 2018 minutes – Beach/James. Passed Unanimously*

6. Updates. Announcements by Commissioners

7. Updates. Public Comment

REPORTS & COMMISSION BUSINESS

8. SCWRTC Financial Report – Paul Beach, SCWRTC Treasurer.

Beach reported receipts from the interest on checking and savings accounts totaling \$5,863.99. Beach reported disbursements since October including Q2 billing from SWWRPC, bonding for Beach, and Johnson Block Audit, totaling \$3,063.13. Beach reported total checking account funds of \$7,974.15.

Beach reported on the bills for payment. He noted that SWWRPC’s Q3 billing was \$1,386.24 and Q4 initial billing was \$3,865.82 but SWWRPC recognized an error and the billing was revised to \$534.18. Boardman Clark’s billing was \$1,592.50. and Harvey Kubly and Paul Beach billed for postage and mileage.

Motion to approve treasurer’s report and payment of the Bills – James/Beach. Passed Unanimously.

9. WisDOT Report – Kim Tollers, WisDOT.

Tollers had no specific for the report but will have comments for future items.

10. WIDNR Report – Kathryn Gehrke, WIDNR.

Gehrke reported that the Badger State Trail is being plowed north of Purcell Rd and is being used daily. Gehrke reported that there is significant flood damage from 2018 flooding, for which WIDNR has already spent over \$50K on repairs. Significant damage took place around Lovell Lane, which is expected to be repaired this upcoming summer. Gehrke reported that the WIDNR is interested in using the UWP student's design for Stewart Tunnel's doors. Gehrke reported that she is not aware of sections of the trail that are closed. Gehrke reported that there is a culvert failure in Monroe that WIDNR is working to address. The Village of Belleville is requesting a reroute in connection with their new library but that is not an option. Gehrke stated that a private crossing was moved. James asked about the overpass on McKee road, Gehrke reported that it is still with the City of Fitchburg.

11. SCWRTC Administrator's Report – Honer, SCWRTC Admin.

Honer stated that since the last meeting, much of his work has focused on preparing the agenda and coordinating the work regarding the agreement updates. Honer stated that he facilitated a project for a group of UW- Platteville Students to work on gathering an inventory of infrastructure for the Badger State Trail and the Cheese Country Trail. Honer stated that the students have narrowed their scope to the Cheese Country Trail. Beach asked about what infrastructure the SCWRTC owns. Honer stated this is an ongoing question, and his priority concern with the Badger State Trail are the private crossings in the Madison area.

12. Discussion and possible action regarding Regent/Monroe Street Development proposal and agreements – WisDOT, Steve Brown Apts., Brownlee

Potter reported that in the packet there is a draft underpass agreement and development agreement. WisDOT asked that a development agreement be put together to deal with specific concerns. Potter stated the drafts are still working documents as specifics are being worked out. of the agreements are being worked on currently. Dan O'Callaghan and Brian Munson, representing Steve Brown apartments handed out a one sheet of the revised development proposal. O'Callaghan stated that they were at the previous meeting to present an underground crossing and an encroachment. O'Callaghan mentioned that the encroachment was removed from the proposal after hearing from the Commission at the last meeting that it was not likely to work. O'Callaghan stated that they are looking for a preliminary indication or conditional approval from the Commission that an underpass would be approved so that they may move forward with designs. Munson presented the vehicular and pedestrian underground crossing and is looking for a conditional approval. Munson stated that they will likely come back to the Commission for an agreement for development once design has been completed. Munson reported that they had conversations with WisDOT staff to make sure that the underpass is built to rail standards. If conditional approval is received today, Steve Brown will continue the design process and take it to the City of Madison for future design concerns.

Beach asked about the notch that is on the right of way. Kedzior stated that he believes that the notch is an indication that a siding existed in this location. Kedzior clarified that the developer is not asking for additional land, as may be interpreted from the handout. Eileen stated that it makes sense that a private crossing agreement be made for an underground crossing.

- Motion to grant conditional approval to Steve Brown Apartments for the development of the underground crossing as presented, with future approval dependent on the final agreements. – Beach/James. Passed Unanimously.

13. Discussion and possible action regarding McKee Road improvements – Tollers, WisDOT.

Tollers stated that Strand Associates and the City of Fitchburg had initially requested an underpass for the McKee Rd crossing. Tollers stated that WisDOT is not in agreement with an underpass. The City of Fitchburg came back with an overpass proposal, built 25' of center to the west. Kim stated that impacts are minimal, users will be protected, and the infrastructure will not need to be replaced if rail were to return. Kim stated that the City and Strand are seeking approval of the design. Kim stated that WisDOT recommends approval of the design. Honer asked Kim about the retaining wall on the corridor and if the Commission will require an agreement for it. Brownlee and Potter agreed that an agreement will be needed for the retaining wall. James asked about the time line for the overpass. Tollers stated that Strand and Fitchburg want to move forward with final design this summer. Beach asked about how far the approach is. Kim stated she does not know how far the approach runout is. Kubly asked if this was associated with any other project in Fitchburg or Verona. Tollers stated that it is a separate project. Tollers stated that Strand and the City of Fitchburg are looking for a conditional approval of a retaining wall placement on the corridor.

SCWRTC FEBRUARY 2019 MINUTES - APPROVED

- Motion to approve a retaining wall on the rail corridor subject to a future agreement with the City of Fitchburg – James/Beach. Passed Unanimously.

14. Discussion and Possible Action regarding the trestle bridge over the CCT roundabout – Chris James, Dane County Parks. James explained that Dane County is working with the City of Madison, the City of Fitchburg, and WIDNR to address issues with the CCT roundabout. James stated that there is a bicycle roundabout North of McKee Rd that has experienced significant flooding damage. James stated that Dane County is working to undertake a stormwater study of the area to address the problems of the area. James stated that there is concern that the abutments of the trestle bridge, located on the rail corridor are being scoured and could possibly be compromising the structure. James stated that WIDNR has stated in preliminary discussions that DNR would take responsibility for the structure repairs. Tollers asked if this is Badger State Trail or SW Commuter Path. The City of Madison agreement goes to 300 ft south of Lovell Lane. Gehrke stated that WIDNR is responsible for issues to the west of the roundabout. James stated that this is an ongoing project and discussion matter.

15. Discussion and Possible Action on the Draft Interim Trail Use Agreement between IDNR, SCWRTC, and WisDOT. – Eileen Brownlee, BoardmanClark.

Brownlee stated that the agreement has been completed with IDNR, WisDOT, and SCWRTC. Eileen stated that there was nothing substantially different from the former agreement. Brownlee recommended approval of the agreement.

- Motion to approve the interim trail use agreement with IDNR and WisDOT – James/Beach. Passed Unanimously.

16. Discussion and Possible Action on the Draft Interim Trail Use Agreement between City of Madison, SCWRTC, and WisDOT. – Eileen Brownlee, BoardmanClark.

Honer stated that he received a letter from the City of Madison requesting an extension to the existing interim trail use agreement. This is the moment that the Commission determines if they will move forward with the agreement. James asked if there are any changes. Tollers stated that WisDOT will seek changes to modernize the agreement. Kedzior added there will need to be changes related to issues associated with balconies and setbacks. Kedzior stated that WisDOT rails and harbors is considering requesting an overlay of all rail property, but it needs to be worked out further. Eileen stated that Boardman Clark works for the city of Madison as well as the Commission, so there will be a conflict check. Christy Bachman stated that the City of Madison expected that the agreement will be modernize and the City is interested in moving forward for an agreement of another 20 years.

- Motion to approve moving forward with the City of Madison to extend the Interim Trail Use Agreement – James/Beach. Passed Unanimously.

17. Discussion and Possible Action on the 2018 Audit Engagement Letter– Kubly, Chair.

Harvey stated that this year there is an option to work with Johnson Block on a three-year basis or a single year basis. Honer stated that he did research on doing a biannual but that the charter requires an annual audit. Eileen stated that any savings from amending the charter and allowing biannual audits would be eaten up from the legal fees for the next twenty years associated with the action of amending.

- Motion to approve the three-year audit engagement with Johnson Block – Beach/James. Passed Unanimously.

18. Action Item - Adjournment

- Motion to adjourn at 2:47 pm – James/Beach. Passed Unanimously.